### **GUIDELINES**

# THEAGARAYA CHETTY EDUCATIONAL INSTITUTIONS SIR THEAGARAYA COLLEGE, CHENNAI - 600 021

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Direct Recruitment for the Post of Assistant Professors (14) in Sir Theagaraya College, Chennai-600 021.

The application form along with 5 sets of Xerox copies of certificates may be submitted by registered / speed post to "The Secretary, Sir Theagaraya College Committee, No.1047/345, T.H.Road Old Washermenpet, Chennai – 600 021", within 15 days from the date of advertisement. The post and subject for which the application is made should be mentioned on the cover. Incomplete application in any form will be summarily rejected. Sir Theagaraya College Committee has the right to entertain or reject any application.

#### NOTIFICATION / ADVERTISEMENT

Press Advertisement in "The Hindu" & "Dinamalar"

#### Guidelines and Application Form for applying for the above Posts

- 1. Application Form and Guidelines can be downloaded from the website www.stcchennai.edu.in from 06.01.2022
- 2. The total number of vacancies for Assistant Professors (14) as given in Annexure I.
- 3. **Community Certificate**: Permanent Community Certificate obtained from the competent authorities on or before the last date for submission of the Application Form is necessary for candidates claiming reservation category.
- 3.1. Married women should possess Community Certificate issued in their father's name only.
- 3.2. Xerox copy of the self-attested Permanent Community Certificate shall be submitted along with the application form. Application Form received without the copy of the Permanent Community Certificate will be treated as OC. The original should have to be produced at the time of verification of originals.

- 3.3. ST Issued by Revenue Divisional Officer / Sub Collector /Asst. Collector, dated after 11-11-1989.
- 3.4. SC / SC(A) Issued by the Tahsildar of native Taluk of the candidate.
- 3.5. BC / BC(M) / MBC / DNC Issued by Headquarters Deputy Tahsildar or Special Deputy Tahsildar.
- 4. **Salary & Qualification:** As per UGC Regulations 2018 / Government Norms and G.O. (M S) No.5 dt.11.01.2021, as amended till the date of advertisement and Guidelines for Appointment of Assistant Professor in Affiliated colleges of University of Madras.
- 4.1 Only candidate who has obtained a Bachelor's degree from a recognized University, under 10 + 2 + 3 pattern alone will be considered as per G.O.Ms.No.107, P&AR Department, dated.18.08.2009, G.O.Ms.No.116, P&AR(M) Department, dated.18.08.2010 and as prescribed in G.O.(Ms) No.242 Higher Education (B1) Department dated.18.12.2012. No other order / pattern will be entertained.

#### 4.2 Desirable:

- (i) Teaching, research, industrial and / or professional experience in a reputed organization.
- (ii) Papers presented at Conferences and / or published in referred journals.

#### Eligibility (A or B):

#### A.

- i) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET:

Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Byelaws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor equivalent positions in or fulfillment of the following Universities/Colleges/Institutions subject to the conditions:-

- a) The Ph.D. degree of the candidate has been awarded in a regular mode;
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a referred journal;
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

**Note:** NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

OR

**B.** The Ph.D. degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

**Note:** The Academic score as specified in Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview. Only Eligible candidates, as shortlisted by the Scrutiny Committee, shall be called for the Interview.

5. **Scheme of Selection**: The selection is based on the academic merit ability and experience in the relevant field and also based on the performance of the candidate in the Interview. The date of application scrutiny will be intimated to the candidates and the date of Interview will be communicated to the candidates.

#### 6. **Process of Selection**:

- (a) The assessment of the aptitude for teaching and research.
- (b) Ability to communicate clearly and effectively.
- (c) Ability to analyse and discuss.
- 7. The experience certificates have to be produced along with application forms. Separate forms should be used for each Institution worked and countersigned by the competent authority.
- 8. **No T.A. / D.A.** will be paid for attending Interview.
- 9. Any decision taken in connection with the appointment of Assistant Professors either in the way of affirmative or negative is final and the candidate cannot question the decision of the Selection Committee. The decision taken by the College Committee in the appointment of candidates as Assistant Professors in Sir Theagaraya College is final.
- 10. The last date for the receipt of duly filled of application along with enclosures is to be sent by Registered / Speed Post not later than 22.01.2022 by 4.00P.M.

Encl: 1. Annexure I

2. Application

3. Annexure - A & B

SECRETARY
Sir Theagaraya College Committee
Chennai – 600 021

#### ANNEXURE – I

| <b>∠</b>      | THEAGARAYA CHETTY EDUCATIONAL INSTITUTIONS   |                       |                            |                         |                         |     |                   |     |       |
|---------------|--|-----------------------|----------------------------|-------------------------|-------------------------|-----|-------------------|-----|-------|
|               | SIR THEAGARAYA COLLEGE, CHENNAI - 600 021.  Recruitment of Assistant Professors (14) |                       |                            |                         |                         |     |                   |     |       |
| Sl.<br>No.    | Name of the<br>Department  | GT                    | BC (other than BC Muslims) | ВСМ                     | MBC/<br>DNC             | SC  | ST                | SCA | TOTAL |
| 01            | Commerce   | <b>1</b> <sup>W</sup> |                            |                         |                         |     |                   |     | 1     |
| 02            | Economics  | 2                     | 1 PSTM(W)                  |                         |                         |     |                   | 1   | 4     |
| 03            | History  |                       |                            | 1 <sup>BCM</sup><br>WDW | 1 <sup>(W)</sup><br>L-D |     | 1 <sup>PSTM</sup> |     | 3     |
| 04            | Chemistry  |                       |                            |                         |                         | 1 W |                   |     | 1     |
| 05            | Mathematics  |                       | 1 <sup>PSTM</sup>          |                         |                         |     |                   |     | 1     |
| 06            | Botany   |                       | 1                          |                         |                         |     |                   |     | 1     |
| 07            | Zoology  | 1                     |                            |                         | 1 <sup>Ex</sup>         |     |                   |     | 3     |
| ABBREVIATIONS |  |                       |                            |                         |                         |     |                   |     |       |

 $\begin{tabular}{ll} $\bf GT-General\ Turn,\ BC-Backward\ Class\ (Other\ than\ Backward\ Class\ Muslims)$\\ $\bf BCM-Backward\ Class\ Muslims,\ MBC\ /\ DNC-Most\ Backward\ Class\ /\ Denotified\ Communities,\ SC-Schedule\ Caste,\ ST-Schedule\ Tribe,\ SCA-Schedule\ Caste\ Arunthathiyar \end{tabular}$ 

#### **NOTE**

W - Women,

**Ex** - Ex-servicemen

BCM-WDW - Backward Class Muslims- Women Destitute Widow

**L-D** - Loco-motor Disability

**PSTM** - Person Studied in Tamil Medium,

**WPSTM** - Women Person Studied in Tamil Medium



# THEAGARAYA CHETTY EDUCATIONAL INSTITUTIONS SIR THEAGARAYA COLLEGE

Old No.345, New No.1047, T.H.Road, Old Washermenpet, Chennai – 600 021

### APPLICATION FOR THE POST OF ASSISTANT PROFESSOR

| IN   |                                       |
|--|---------------------------------------|
| Please fill in the Application carefully. Inco rejected.   | mplete applications will be summarily |
| 1. Name (In Block letters with qualification)  | :                                     |
| 2. Present Post held and the Scale of pay with allowance and the Institutions served             | :                                     |
| 3. Address to which communications are to be sent. Contact Mobile No. & Landline No.             | :                                     |
| 4. Permanent Address   | :<br>:                                |
| 5. Date of Birth and Age<br>(Attested Copy of the first page<br>of S.S.L.C. Book to be enclosed) | :                                     |
| 6. Sex Nationality   | :<br>:                                |
| Religion   | :                                     |

| 7. Name of the Community           |
|------------------------------------|
| (Attested copy of certificate to   |
| be enclosed)                       |
| (Specify the name of the community |
| in Block letters)                  |
|                                    |

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8. Academic qualification

(enclosed attested copies from S.S.L.C. till the recent qualifications obtained) UG/PG year wise/Semester wise/

Equivalent Grade Marks statement required.

| SI. | Name of the | Year | Degree | Major | Class | Marks/ | Rank |
|-----|-------------|------|--------|-------|-------|--------|------|
| No. | Institution |      |        |       |       | Grade  |      |
|     |             |      |        |       |       |        |      |
|     |             |      |        |       |       |        |      |
|     |             |      |        |       |       |        |      |
|     |             |      |        |       |       |        |      |
|     |             |      |        |       |       |        |      |

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| 9. | State Level Educational Test   |
|----|--------------------------------|
|    | of Govt. of Tamil Nadu or      |
|    | U.G.C. National Level Test     |
|    | If so, particulars to be given |
|    | (Enclose Xerox copy of the     |
|    | pass certificates)             |

\_\_\_\_\_\_

| 10. | Prize, | Medals, | Awards, | Other | Honours |
|-----|--------|---------|---------|-------|---------|
|-----|--------|---------|---------|-------|---------|

If any received etc.,

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| 11. | Professional | Experience |
|-----|--------------|------------|
|     |              |            |

(i) (from the date of completion of the Course till the present position if any held)

(ii) Enclose Xerox copy duly attested

| SI. | Name of the | Type Aided/ Self     | Post | Total no. | Whether   |
|-----|-------------|----------------------|------|-----------|-----------|
| No. | Institution | financing College    | held | of years  | you have  |
|     |             | (service certificate |      | served    | worked in |
|     |             | should be supported  |      |           | approved  |
|     |             | by competent         |      |           | post      |
|     |             | authority)           |      |           |           |
|     |             |                      |      |           |           |
|     |             |                      |      |           |           |
|     |             |                      |      |           |           |

12. Any other relevant information like:
 Additional qualifications :
 (e.g. Computer Literacy, etc.,)

13. Any other fact(s) you would like to
 Mention for consideration. :

14. Special Achievements if any :

15. The applicant is directed to submit
 5 sets of Xerox copies of above
 Mentioned particulars :

| Date    | e <b>:</b>  | Signature of the Applic | ant     |
|---------|---|-------------------------|---------|
| Place   | e :   |                         | <b></b> |
| 18.     | If yes enclose relevant order /<br>Documents / Particulars  | :                       |         |
| 17.<br> | State whether any criminal case is<br>Pending against you or completed<br>Resulting in conviction / Acquitted | :                       |         |
| 16.2.   | State the status and the punishment if any given  | :                       |         |
| 16.1.   | If yes, Is disciplinary Proceedings still pending /completed  | :                       |         |
| 16.     | State whether any disciplinary Proceedings have been initiated against you                                    | :                       |         |

# Annexure - A

## To be filled in by the Candidate

# SIR THEAGARAYA COLLEGE, CHENNAI - 21. PERSONAL DETAILS

Subject:

Signature of the Candidate

Name of the Candidate:

Date:

| Age & Sex: |                                 | Male / Female          |                                     |         |  |  |  |
|------------|---------------------------------|------------------------|-------------------------------------|---------|--|--|--|
| Commu      | inity :                         | I                      |                                     |         |  |  |  |
| S.No.      | Qualification                   | Registration<br>Number | Date of Acquiring the Qualification | Remarks |  |  |  |
| 1          | S.S.L.C                         |                        |                                     |         |  |  |  |
| 2          | H.S.S                           |                        |                                     |         |  |  |  |
| 3          | UG                              |                        |                                     |         |  |  |  |
| 4          | PG                              |                        |                                     |         |  |  |  |
| 5          | SLET / NET                      |                        |                                     |         |  |  |  |
|            |                                 | II                     |                                     |         |  |  |  |
|            | <b>Ph.D.</b> Joining Date :     |                        |                                     |         |  |  |  |
| 1          | Thesis Submitted Date :         |                        |                                     |         |  |  |  |
|            | Viva voce<br>Notification date: |                        |                                     |         |  |  |  |
|            | Degree Awarded :                |                        |                                     |         |  |  |  |
|            |                                 |                        |                                     |         |  |  |  |

#### <u>ANNEXURE – B</u>

#### To be filled in by the Candidate

| Name of the Candidate: | Subject: |
|------------------------|----------|
|------------------------|----------|

Age & Sex: Male / Female

Community:

Marks: Award marks as under in various categories:-

| S1.No. | Academic Record   | SCORE  |    | Secured |
|--------|---|--|----|---------|
|        |   | 80% & above  | 21 |         |
| 1.     | Graduation  | 60% to less than 80%                                   | 19 |         |
|        |   | 55% to less than 60%                                   | 16 |         |
|        |   | 45% to less than 55%                                   | 10 |         |
|        |   | 80% & above  | 25 |         |
|        |   | 60% to less than 80%                                   | 23 |         |
| 2.     | Post – Graduation   | 55% (50% in case of SC/ST/OBC (non creamy              | 20 |         |
|        |   | layer) / PWD) to less than 60%                         | 20 |         |
| 3.     | M.Phil.,  | 60% & above  | 07 |         |
|        |   | 55% to less than 60%                                   | 05 |         |
| 4.     | Ph.D.,  |  | 25 |         |
|        | NET with JRF  |  | 10 |         |
| 5.     | NET   |  | 08 |         |
|        | SLET / SET  |  | 05 | -       |
| 6.     |   | (2 marks for each research<br>in Peer-Reviewed or UGC- | 06 |         |
| 7.     | Teaching / Post Doct<br>(2 marks for one year                                 | <del>-</del>   | 10 |         |
| 8.     | AWARDS  |  | •  |         |
|        | International / National<br>International Organiza<br>India recognized Nation | 03   |    |         |
|        | State-Level (Awards giv   | ven by State Government)                               | 02 |         |

<sup>#</sup> However, if the period of teaching / post-doctoral experience is less than one year then the marks shall be reduced proportionately.

#### NOTE:

(A) (i) M.Phil. + Ph.D., - Maximum = 25 marks (ii) JRF / NET / SET - Maximum = 10 marks (iii) in awards category - Maximum = 03 marks

(B) Academic Score - 84 Marks
Research Publications - 06 Marks
Teaching Experience - 10 Marks

Total - 100 Marks